

## PROTECT YOURSELF AND OTHERS

**Safety**, Health and Preservation of Life Are the Most Important Aspects in Our Work Environment.

### WHAT ARE THE MOST COMMON WORKPLACE HAZARDS IN ATS?



- Driving: Injuries or fatalities caused by motor vehicle accidents.
- Sharps: Cuts while using or handling sharp objects such as knives during cutting or cleaning processes.
- Slips and Falls: Employees slipping on wet floor surfaces, especially in the kitchen and housekeeping areas.
- Contact with Hot Surfaces or Steam: Burns from direct contact with hot surfaces or steam from ovens or cooking utensils.
- Interaction with Stored Energy or Electricity: Shocks or injuries from coming into contact with energized objects or impact from a sudden release of stored energy.
- Caught in or Between Hazards: Injuries resulting from a person being squeezed, caught, crushed, pinched, or compressed between two or more objects, or between parts of an object.
- Fire or Explosion: From the use of live fire sources, gas, and electrical equipment.



### WHAT MUST YOU DO TO PROTECT YOURSELF FROM THESE HAZARDS?

- Do Not use any tools, plant, or equipment unless you are trained and authorised to use them.
- Wear the required PPE, use the required tools and equipment, and follow the Safe Work Method Procedures for all work conducted on site.
- Clean up all spillages immediately.
- Apply the procedures for lockout and tagout when operating energized equipment. Ensure all live wires are properly secured and insulated.
- Do not wear loose fitting clothing when working around live fires or equipment with exposed moving parts. Follow proper procedures for operation and cleaning of work equipment, follow procedures for handling and operation of hot surfaces.
- Regularly clean off any grease or oil from equipment using degreaser, esp. extractor fans, deep fryers, and grillers.

### WHAT ARE ATS' RESPONSIBILITIES FOR SAFETY?



- Identify and correct unsafe acts by yourself or others as well as unsafe conditions within the area of responsibility.
- Look out for your co-worker.
- Refuse to work under unsafe conditions or without the proper safety equipment, consult your Supervisor and the HSE Department if a situation looks unsafe.
- Never work while under the influence of drugs or alcohol.
- Never use a Cellphone or anything that may distract you while at work.
- Immediately report injuries, near misses, spillages, and other incidents to your Supervisor.
- Attend all required HSE Training, Toolbox Talks and Pre-Start meetings.
- Comply with all security requirements and emergency response procedures.



### WHAT ARE YOUR OTHER RESPONSIBILITIES FOR SAFETY?

- ATS will protect the health, safety and welfare of all employees and other people who might be affected by their business and will do whatever is reasonably practicable to achieve this.
- ATS have assessed all risks in the workplace and carried out risk assessments to address anything that might cause harm in your work area.
- ATS provides PPE and the required workplace tools and equipment for free, to allow all employees to conduct work safely.
- ATS provides all employees with information about the risks in their workplace, the protective measures in place and instruct and train you on how to deal with the risks.
- ATS will always consult you on health and safety issues in your workplace through the HSE Representative in your area. Check the notice board to know who your representative is.
- ATS will always respect your right to refuse Unsafe Working Conditions.
- Always consult your Supervisor or HSE Department when you notice an unsafe condition.

You Are What Matters Most in the Workplace. Always Protect Yourself and Others.

With fewer injuries, a business can be more productive and profitable. By incorporating safety rules, employees avoid injury as well as illness from exposure to hazardous substances.